



Family Ministry Associate

Lubbock, TX - Full-Time/On-Site

The Family Ministries Associate will support the implementation of Redeemer's Family Ministry vision and strategies, encompassing tasks ranging from Sunday morning services to event planning and execution. Additionally, they will partner with parents to facilitate the discipleship of children.

If you love children and families and are a natural “tasks-oriented” person with relationship-building gifts, this may be a great fit for you. We would love to hear how your experience working with children and families and your passion for Jesus combine to make you the right candidate to join our team.

Who you are:

- Passionate about teaching the Bible to children and seeing them come to faith in Jesus
- Equipped with 2+ years of experience working with and teaching children
- Task-oriented, administratively gifted, and motivated to check items off your to-do list
- Detail-oriented and skilled in logistics management, ensuring smooth operations for family ministry events and activities.
- Problem-solver that is quick to see problems and find solutions
- Strong written and verbal communication skills

What you'll do:

- Work directly with the Family Ministry Director to execute the Family Ministry equipping strategies and events
- Sunday Morning Kids: Assist the Sunday morning kids operations – from class set-up to kids and volunteer check-in, and content preparation
- Family Ministry Event Coordination: Coordinate and execute the various Family Ministry events such as Sundays, conferences, trainings, and summer camp
- Communication: Regularly communicate to Redeemer Families through phone calls, text messages, and emails, and manage the RedeemerKids social media accounts
- Administrative Support: Manage the Ministry events including calendar and project management and facilitate communication to staff and parents

It'll be awesome if:

- You have experience with Planning Center, HubSpot, Asana, and GSuite.
- You have 2-3 years experience in administrative, teaching, and/or ministry roles.
- You realize the importance caffeinated beverages have on a team

Work Perks:

When you join Redeemer's staff, our prayer is that your faith will be bigger, your family will be closer, your leadership will be sharper, and your joy will be deeper. And while the biggest perk to working at Redeemer is doing work that makes an eternal difference, you'll find that's not the only benefit we offer:

- Comprehensive Medical, Dental, and Vision insurance
- Generous 401(k) retirement plan
- Paid parental leave, including maternity, paternity, and adoption leave.
- Generous employer-paid leave for the use of vacation, sick time, and other qualifying reasons.
- Personal development dollars for team members to invest in their professional growth.
- Casual dress and work environment.

Working Conditions, Requirements and Expectations:

This position receives moderate to limited supervision while working from objectives that have been set by the team leader. Most assignments are organized and carried out in accordance with standard practices or instructions. Unusual situations are rarely handled independently in this position. This role works in a fast-paced environment with multiple interruptions. It is essential for this role to balance daily responsibilities while maintaining a high level of concentration and stress tolerance.

The physical activity of this position includes sitting, standing, and walking for an extended period of time. This role regularly communicates through talking and hearing and must be able to do so efficiently and effectively. Must be able to lift up to 25 pounds on occasion.

At Redeemer Church, every staff member and resident is a minister and is expected to fully engage in the ministry of the church. We consider ministry readiness, and an individual's capacity to represent Redeemer Church's beliefs as a minister, during the selection process for all staff and residents. An essential function within every position held by a staff member or resident at Redeemer Church is to uphold and represent Redeemer Church and our beliefs in all areas of personal and professional life.